

HOW TO COMPLETE YOUR CREST TRANSFER FORM

This form should be completed when transferring certificated shares into your Fund and Share Account.

You should complete a separate Crest Transfer form for each stock/company that you are transferring.

If you hold multiple share certificates for the same company, you only need to complete one CREST transfer form, indicating the total number of shares you are transferring (or selling).

Please ensure you have an open account in the same name as the certificates and have read and agree to our **Terms and Conditions** and **Key Features**, before you return your form.

- 1** Enter the name of the stock being transferred, **e.g. BT Group**
- 2** Enter the type of shares being transferred, **e.g. Ordinary shares of 5p**. This should be stated on your share certificate.
- 3** State the number of shares being transferred, first in words (**3a**), then in figures (**3b**).
- 4** Enter the name(s) of all shareholders. If the shares are held in a sole name, please also enter the address that the registrar holds for you.
- 5** If the share certificates contain a designation after the registered name, enter the designation here.
- 6** All shareholders as named on the certificate must sign in this box.
- 7** Only one Client Number is needed.
You can find your Client Number on HL statements and account letters.

<p>CREST TRANSFER</p> <p><small>Above this line for Registrar's use</small></p> <p>Counter Location Stamp</p> <p>Barcode or Reference</p> <p>SDRN 335 L</p> <p><small>Above this line for completion by the depositing system-user only.</small></p> <p><small>Please complete all (Required) sections to transfer your shares</small></p> <p>Consideration Money</p> <p>(Required) 1 BT Group</p> <p>Name of undertaking (name of stock).</p> <p>Description of security (nominal value of shares).</p> <p>(Required) 2 Ordinary shares of 5p</p> <p>Please complete form in type or in block capitals.</p> <p>(Required) Total amount of shares or other security in words</p> <p>3a One Hundred Shares</p> <p>(Required) Figures</p> <p>3b 100</p> <p>Name(s) of registered holder(s) should be given in full: the address(es) should be given where there is only one holder. If the transfer is not made by the registered holder(s) insert also the name(s) and capacity (e.g. executor(s) of the person(s) making the transfer.)</p> <p>(Required) In the name(s) and current address of (as HL have on file)</p> <p>4 Andrew Paul Example Street Town County, Postcode</p> <p>(Required if addresses differ) Address(es) on certificate or share register</p> <p>I/We hereby transfer the above security out of the name(s) aforesaid into the name(s) of the system-member set out below and request that the necessary entries be made in the undertaking's own register of member.</p> <p>(Required) Signature(s) of transferor(s)</p> <p>7 HL Client no.</p> <p>1. 6 <i>A. P. Example</i> 2.</p> <p>3. 4.</p> <p>A body corporate should execute this transfer under its common seal or otherwise in accordance with applicable statutory requirements.</p> <p>Stamp of depositing system-user</p> <p>Hargreaves Lansdown One College Square South Anchor Road, BS1 5HL 335</p> <p>Participant ID</p> <p>335</p> <p>Member Account ID</p> <p>HLNOM</p> <p>CRESTCo Limited is delivering this transfer at the discretion and on behalf of the depositing system-user whose stamp appears herein and does not in any manner or to any extent warrant or represent the validity, genuineness or correctness of the transfer instructions contained herein or the genuineness of the signature(s) of the transferor(s). The depositing system-user by delivering this transfer to CRESTCo Limited authorises CRESTCo Limited to deliver this transfer for registration and agrees to be deemed for all purposes to be the person(s) actually so delivering the transfer for registration.</p> <p>This form should be used only for a transfer of a certificated unit of a security to a CREST member to be held by a CREST member in uncertificated form. It should not be used for conversion of a unit held by a CREST member into uncertificated form.</p> <p>The CREST rules require that this form be used for the transfer of a unit of a certificated security to a CREST member to be held by that member in uncertificated form. Any such transfer on this form is exempt from stamp duty.</p> <p>For office use only</p> <p>Lodger <input type="text"/> Checker <input type="text"/></p>	<p><small>Above this line for Registrar's use</small></p> <p>Counter Location Stamp</p> <p>Barcode or Reference</p> <p>SDRN 335 L</p> <p><small>Above this line for completion by the depositing system-user only.</small></p> <p><small>Please complete all (Required) sections to transfer your shares</small></p> <p>Consideration Money</p> <p>(Required) 1 BT Group</p> <p>Name of undertaking (name of stock).</p> <p>Description of security (nominal value of shares).</p> <p>(Required) 2 Ordinary shares of 5p</p> <p>Please complete form in type or in block capitals.</p> <p>(Required) Total amount of shares or other security in words</p> <p>3a One Hundred Shares</p> <p>(Required) Figures</p> <p>3b 100</p> <p>Name(s) of registered holder(s) should be given in full: the address(es) should be given where there is only one holder. 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What to do with this form?

Once you have completed your form please return it to Hargreaves Lansdown at the below address. Please ensure you remember to enclose your original share certificate(s) – we cannot accept photocopies. You might wish to return your form and certificates by registered mail. Hargreaves Lansdown, One College Square South, Anchor Road, Bristol, BS1 5HL

**CREST
TRANSFER**

Above this line for Registrar's use

Counter Location Stamp	Barcode or Reference SDRN 335 L
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Above this line for completion by the depositing system-user only.

Please complete all **(Required)** sections to transfer your shares

Consideration Money (Required)	Certificates(s) lodged with Registrar (To be completed by Registrar)
Name of undertaking (name of stock). (Required)	

Description of security (nominal value of shares). (Required)	(Required) Figures
Please complete form in type or in block capitals. (Required) Total amount of shares or other security in words	

Name(s) of registered holder(s) should be given in full: the address(es) should be given where there is only one holder. If the transfer is not made by the registered holder(s) insert also the name(s) and capacity (e.g. executor(s) of the person(s) making the transfer.) (Required) In the name(s) and current address of (as HL have on file)	Designation (if any)
(Required if addresses differ) Address(es) on certificate or share register	

I/We hereby transfer the above security out of the name(s) aforesaid into the name(s) of the system-member set out below and request that the necessary entries be made in the undertaking's own register of member. (Required) Signature(s) of transferor(s)	HL Client no.		Stamp of depositing system-user Hargreaves Lansdown One College Square South Anchor Road, BS1 5HL 335
1.....	2.....		
3.....	4.....		
A body corporate should execute this transfer under its common seal or otherwise in accordance with applicable statutory requirements.			

Please Sign Here

Hargreaves Lansdown Nominees Limited	Participant ID	335
	Member Account ID	
	HLNOM	

CRESTCo Limited is delivering this transfer at the discretion and on behalf of the depositing system-user whose stamp appears herein and does not in any manner or to any extent warrant or represent the validity, genuineness or correctness of the transfer instructions contained herein or the genuineness of the signature(s) of the transferor(s). The depositing system-user by delivering this transfer to CRESTCo Limited authorises CRESTCo Limited to deliver this transfer for registration and agrees to be deemed for all purposes to be the person(s) actually so delivering the transfer for registration.

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For office use only	Lodger		Checker	
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Full name(s) of the person(s) to whom the security is transferred.

Such person(s) must be a system-member

Reference to the Registrar in this form means the registrar or registration agent of the undertaking, **not** the Registrar of Companies at Companies House.